

**California Transmission Planning Group Executive Committee Meeting  
Meeting Minutes  
April 7, 2011 – San Diego - 10 a.m. to 2 p.m.**

<b>Executive Committee – Representatives</b>			
		<b>Present</b>	<b>Absent</b>
CAISO	Keith Casey	x	
IID	Steve Keene	x	
LADWP	Aram Benyamin		x
PG&E	Mark Johnson	x	
SCE	David Mead	x	
SCPPA	Bill Carnahan		x
SDG&E	Jim Avery	x	
SMUD	Jim Shetler	x	
TANC	Allen Short	x	
TID	Casey Hashimoto	x	
Western	Tom Boyko		x

<b>Executive Committee - Alternates</b>			
		<b>Present</b>	<b>Absent</b>
CAISO	Neil Millar	x	
IID	David Kolk		x
LADWP	John Dennis		x
PG&E	Steve Metague	x	
SCE	Bob Woods	x	
SCPPA	Gary Nolf	x	
SDG&E	Will Speer	x	
SMUD	Vicken Kasarjian	x	
TANC	Jim Beck	x	
TID	Larry Gilbertson		x
Western	Pete Garris	x	

<b>Invited Guests</b>			
		<b>Present</b>	<b>Absent</b>
LADWP	Mohammed Beshir	x	
SDG&E	Al Pak	x	
SCE	Tom Flynn	x	
SMUD	Mike Deis	x	
PG&E	Ben Brownlee	x	
PG&E	Bangalore Vijayraghavan	x	
CAISO	Dave Timpson	x	
SDG&E	Jan Strack	x	

<b>Public Session</b>			
		<b>Present</b>	<b>Absent</b>
IEP	Gary Mirich	x	
LS Power	Jennifer Chamberlain	x	

### **SUMMARY OF ACTION ITEMS**

1. The draft meeting minutes from the March 3, 2011 CTPG Executive Committee (EC) meeting were adopted without change. The final approved meeting minutes are attached. PG&E will post the minutes on the CTPG website.
2. Jim Avery asked that a draft resolution from CTPG be prepared to recognize Yakout Mansour for his work at the CAISO. SDG&E volunteered to draft a resolution and circulate it for members to sign.
3. Steve Metague provided an update on WECC and TEPPC activities. Steve then asked for EC guidance regarding the request of LeeAnn Torkelson from Southwest Area Transmission (SWAT) to meet and coordinate work with CTPG. Steve will contact LeeAnn and ask that she work directly with Mo Beshir to coordinate the technical work and studies of SWAT and CTPG.
4. The EC approved the CTPG Draft 2011 Study Plan subject to the following guidance:
  - The proposed work on energy storage should be eliminated. CTPG will not take on this task because it is not within scope of CTPG or an area of CTPG expertise. The EC recognizes that storage is a possible alternative to transmission and storage should be evaluated by balancing authorities and agencies during transmission project approval processes.

- TSC should include in its 2011 Base Case any transmission projects that have received POU balancing authority approval or, for ISO members, ISO approval. The EC feels that completion of the NOP/NOI should not be prerequisite for a project to be included in the 2011 Base Case.
  - The EC and TSC will seek stakeholder input throughout the year, but unlike 2010, we will not hold an open window for submittal of projects for evaluation by CTPG. The 2011 Study Plan should clearly state that an open window will not be part of the 2011 Study Plan.
5. Ben Brownlee presented proposed enhancements to the CTPG website. The EC approved the proposed new features, and in addition, asked a hyperlink be provided to individual transmission project websites, such as Sunrise and Tehachapi, so that interested stakeholders can go to the appropriate website for the latest information on project status. The EC also asked that a hyperlink be included in the CTPG website to allow users to go directly to each of the member websites.
  6. The EC asked Al Pak to prepare a draft Statement of the Use Policy for the CTPG website which would describe the appropriate use of information posted on the CTPG Web site.
  7. Based on Public Comments at the April 7 EC meeting, the EC asked that TSC add a “calendar feature” to the CTPG Web site to allow stakeholders to quickly find dates for CTPG meetings, and other milestones that are occurring each month.

#### SUMMARY OF THE MEETING

- All items on the meeting agenda were addressed. A copy of the meeting agenda is attached.
- Jim Avery opened the meeting by greeting the stakeholders in attendance and announced that Will Speer will now be replacing Linda Brown as SDG&E’s alternate on the Executive Committee.
- Keith Casey and Neil Millar provided an update of CAISO activities and briefly summarized the CAISO Comprehensive Statewide plan, he noted that stakeholder meetings were held on April 5<sup>th</sup> on the 2010/2011 Draft Comprehensive Transmission Plan and April 6<sup>th</sup> on the 2011/2012 Transmission Study Plan. The CAISO envisions the CTPG 2010 Statewide plan as one of the inputs into the CAISO Conceptual Transmission plan for 2011/2012, which is targeted for completion at the end of June, 2011.
- Steve Metague reported on WECC and TEPPC activities. Steve noted that Scott Cauchois, TEPPC chair, and Brad Nickell, WECC staff, will attend the next CTPG EC meeting in San Francisco on May 5, 2011. At that time Scott and Brad will provide a summary of the WECC/TEPPC Ten Year plan.

- Vicken Kasarjian reported that a WECC Sub-regional planning group panel discussion will be held in August and CTPG has been invited to participate.
- Mo Beshir summarized TSC activities during March. In March TSC:
  - conducted conference calls and held in person meetings to review the 2011 Phase 1 Work plan, made assignments of work, reviewed the scope of work and objectives for the entire year, and reviewed and discussed the CTPG proposed website improvements,
  - received five written comments from stakeholders and prepared responses,
  - participated in a CEERT meeting to discuss coordination between CEERT and CTPG, reviewed SBX 2x1
- Mike Deis provided an overview of the CTPG Draft 2011 Study Plan. He described the Phase 1 and Phase 2 work, and the proposed schedule for completing the 2011 State-wide plan. EC approved the 2011 Draft Study plan with some minor adjustments (See Action Item Number 4 above).
- Ben Brownlee of PG&E provided a summary of the proposed enhancements to the CTPG website. Key enhancements will include a new “contact us” feature, a “stakeholder feedback” feature, a method for tracking stakeholder comments, a “frequently asked questions” section, a project status list, an archive for 2010 and earlier documents and a list of CTPG committees and committee members. The EC approved the proposed enhancements
- The EC recognized that the 2011 Study Plan requires significant investment of resources and will require a significant commitment from CTPG members to complete the envisioned tasks. TSC members have volunteered the necessary resources to complete the 2011 Phase One work. At a future meeting the EC and TSC will need to evaluate staffing needs for the 2011 Phase Two study work.
- TSC will hold a stakeholder meeting in May for input to update the renewable resource assumptions for the 2011 Studies.

#### SUMMARY OF PUBLIC COMMENTS

- Gary Mirich urged that CTPG Studies clearly state the study methodology and the assumptions used. He requested that an email notification system be used to alert stakeholders of upcoming meetings. Gary also asked CTPG to create a “calendar feature” on the website (the EC agreed, see action item No. 7 above).
- Jennifer Chamberlain provided helpful comments from an independent developer perspective and echoed Gary’s request for email notifications of upcoming CTPG events.

#### CTPG EXECUTIVE SESSION

The Executive Committee adjourned the Public session and continued the meeting in Executive session. The Executive session matters are limited to discussing matters in litigation, receiving advice of counsel, and discussing personnel issues.



CTPG Meeting  
agenda 04072011.p.



CTPG Minutes  
March 3 2011 (Fin..